Effective Communication Skills

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**Presentation Tips**

1. Hook (story, statistic, quote, question..)
2. Conviction: know your stuff… evidence/ knowledge relevant?
3. Hook (story, statistic, quote, question..)

*Use open questions to engage the audience*

NOTE:

1/2/3 should always link

Plan Presentation ‘backwards’ *what message do you want to deliver? What do you want your audience to learn?*

**Further Tips:**

* *Know your subject*
* *Mix less interesting information with exciting information*
* *Use metaphors, props and case studies (real life examples from the news) to support your information*
* *Tailor your information to the time you have been set (5 to 10 minutes for a presentation)*
* *Keep some content back in case you need to fill time*
* *Know what content to cut if you are over-running time*

**In Vocational subjects:**

* PowerPoint slide(s): simple supported with pictures
* Script: detailed to support the script
* Teacher will do a witness/observation testimony
* Pictures taken for evidence
* A reflection will be completed linked to assessment criteria.

Charades

What are the correct communication skills to use in a health and social care setting?

Key knowledge:

* Care Values
* 6 C’s

8 volunteers to play the game

|  |  |
| --- | --- |
| Act out the role of: Social Worker | Act out the role of:  Child who has just been removed from her alcoholic abusive mum |
| Act out the role of: Nurse | Act out the role of:  Heavily pregnant mother who just wants her baby out! |
| Act out the role of: Teacher | Act out the role of:  Child who is being bullied and wants to report it |
| Act out the role of: Residential Carer | Act out the role of:  Vulnerable elderly person who is slightly deaf |

Audience

1. Identify what types of effective communication skills are being used. *Discuss*
2. How could this be improved?
3. Can you guess what roles they are playing?